Leisure Trail Gate Access Instructions

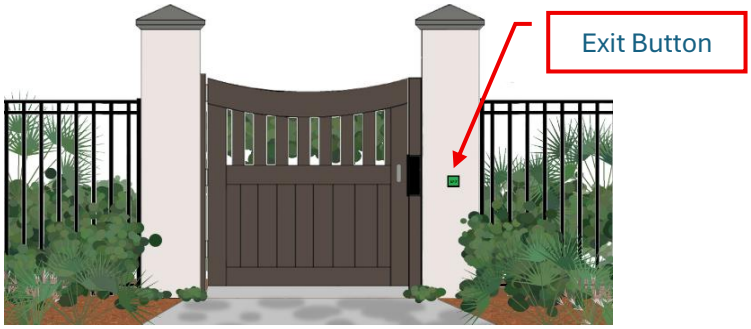
The leisure trail gate is located on the asphalt pathway behind the main security gatehouse. The gate is equipped with a coded entry access control system that provides secure, 24/7 access to the community via the leisure trail.

Each Cassique owner has an individual **PIN code**, which is your **Kiawah Island Club ("KIC") Member Number** (*the 3- or 4-digit number assigned by KIC to your Club membership*).

Please see the instructions below for exiting and re-entering through the gate.

Leaving the Community

1. Press the green **EXIT** button located on the column to the right of the gate.
2. Push the gate to open (gate swings outward towards KI Pkwy).
3. Let the self-closing gate close on its own; please do not push or pull it shut.



Returning to the Community

1. Locate the **KEYPAD** on the left-hand column of the gate.
2. Enter your **PIN** (your KIC Member Number), followed by the **"#"** key.
3. The indicator light at the top of the keypad will flash green with valid PIN entry.
4. Using the handle, pull the gate toward you to open it.
5. Let the self-closing gate close on its own; please do not push or pull it shut.

About the Self-Closing Gate

The gate's self-closing hinges are designed to "soft close," which protects the gate and equipment from impact damage, as well as anyone passing through. Please do not try to force the gate to close faster. If the gate becomes stuck in the open position, please report it to Gate Security or to the Community Manager.

Troubleshooting

Situation	Solution
The indicator light flashes red	This means the PIN entered was not accepted. Re-enter your PIN slowly, making sure it is your KIC Member Number and that you press **"#"** at the end. If it is still not accepted, please call Gate Security at (843) 768-6145.
I pressed the wrong number while entering my PIN	Press **"#"** to clear the incorrect entry (the indicator light should flash red). Then re-enter your PIN, followed by **"#"**.
My KIC Member Number is 3 digits. Do I need to add a zero at the beginning or end?	No. Enter only your three digits, then press **"#"**.
The light flashed green, but the gate will not open	Pull the gate firmly toward you by the handle right after the light flashes green, as the lock may release for only a short time. If it still does not open, re-enter your PIN and try again promptly.
The gate will not open when I press the EXIT button	Press the **EXIT** button again and push the gate promptly. If it still will not open, please call Gate Security or contact the Community Manager.
The gate is stuck open or will not latch closed	Please do not force it. The gate closes slowly by design, so allow it a moment. If it still does not close and latch, please report it to Gate Security or the Community Manager so it can be checked.
I do not know or cannot remember my KIC Member Number	Please contact the KIC Member Services or the Community Manager for assistance.
I have guests visiting but would rather not share my KIC Member Number. What PIN should my guests use?	• Cassique owners may request a temporary PIN for the duration of a guest's stay by contacting the HOA Manager; or • Guests may use the General Member Access PIN.

Need Help?

Call **Gate Security at (843) 768-6145** for assistance with gate access. Please note: Gate Security is **not on duty from 10:30 p.m. to 6:30 a.m.**

For help with your PIN, guest access, or other questions, please contact Community Manager Megan Howard at (843) 266-3922 or pm.cassique@ravenelassociates.com.